



**UNDP Macedonia
Project Initiation Plan**

Project Title "City of Skopje Innovation Lab"

Expected CP Outcome(s): By 2020, national and local institutions are better able to design and deliver high-quality services for all users, in a transparent, cost-effective, non-discriminatory and gender-sensitive manner

Expected Output(s): Local governance institutions strengthened to deliver services efficiently and equitably

Initiation Plan Start Date: January 2016

Initiation Plan End Date: December 2017

Implementing Partner: City of Skopje

Responsible Parties: Faculty of Computer Science and Engineering

Brief Description

UNDP has supported 4 governments to set up i-teams (innovation teams) or labs in our region. These teams have worked as an interface between governments and citizens to support and co-develop public services, new social enterprises and bring in additional resources and networks. Early evidence from the experiences in the 4 countries show that Labs as a new model of Government-citizen collaboration can address the problem of lack of civic engagement and influence in policy making.

The approach implies the use of Labs as experimental and collaborative spaces where citizens and front-line public servants will reframe policy issues (ranging from sustainable use of natural resources and public safety to many other issues that are of concern to the Municipality) applying a range of new methods, prototype and test potential solutions and generate evidence that can help bring them into mainstream governance.

Programme Period:	2016 - 2020	2016 AWP budget:	\$70,000
Key Result Area (Strategic Plan):	Outcome 7	Total resources required	\$200,000
Atlas Project ID:	00097483	Total allocated resources:	\$135,000
Start date:	01.02.2016	• Regular (UNDP)	\$20,000
End Date	31.12.2017	• Other:	
		o Turkey	\$50,000
		o Slovak Republic	\$65,000
Management Arrangements	DIM	Unfunded budget:	\$65,000
		In-kind Contributions	_____

Agreed by UNDP:

I. ANNUAL WORK PLAN – 2016

EXPECTED OUTPUTS <i>And baseline, associated indicators and annual targets (as set in the regional project document)</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				Estimated budget \$in USD
		Q1	Q2	Q3	Q4	
<p>Output 1: Social Innovation Labs institutionalized and embedded into Government (at local level) work, providing a new generation of services</p> <p><i>Baseline:</i> Regional Social Innovation Lab in Skopje is now serving UNDP projects and only indirectly serving national counterparts</p> <p><i>Indicator:</i> i-team established in the Municipality of the City of Skopje, servicing various departments</p> <p><i>Target:</i> City of Skopje Innovation Lab established, servicing at least two departments within the municipality</p> <p><i>Related CP outcome:</i> By 2020, national and local institutions are better able to design and deliver high-quality services for all users, in a transparent, cost-effective, non-discriminatory and gender-sensitive manner</p>	<p>1. Two policy issues explored and solutions designed through applying a new and innovative method or approach</p> <p><u>Policy issues:</u> <u>Environmental protection and transport</u> <u>Experimenting with data innovation: Applying data innovation methodologies and tools to improve evidence-based policy making and service design in the areas of environment and transport</u></p> <ul style="list-style-type: none"> Using data to reduce air pollution in Skopje pilot initiative (funded as Data pilot with Slovak Funds through IRH) – continues until June '17 Establishment of data system (from existing and alternative sources of data) for air pollution Piloting of 1 or 2 local action for decrease of the levels of pollution Improved data collection and analysis by testing of remote-sensing (drones) <ul style="list-style-type: none"> Mapping of River Lepenec Polluters Heat-islands mapping at micro-level in Skopje valley Skopje Green Route upgraded to serve as single transport real-time info system for citizens and tourists in Skopje, with two ideas-generation activities <ul style="list-style-type: none"> Hackathon - utilization of bus transportation in Skopje Smart bus stop - Prototyping competition for design of an innovative bus stop (both activities are led by the National Innovation Fund and the Public Transport company, with UNDP as organizing and advisory partner) Climate challenge 2016 - open innovation approach to discover citizens' innovative solutions to climate change challenges towards the city's urban resilience 		X	X	X	12,900

	<p>2. Regular two-way communication and collaboration between the city and the citizens aimed to create the environment for co-design of services or products established</p> <ul style="list-style-type: none"> • Regular and facilitated results-focused (organized in monthly programmes) events, such are: <ul style="list-style-type: none"> ○ Friday afternoon coffee with the City of Skopje department x ○ TEDxSalon meet-ups on specific topics ○ Quick design thinking workshops ○ 1 hackathon (details above) • Establishment of a network of peer innovators • Development of MySkopje online platform 	X	X	X	X	6,900
	<p>3. Public servants' capacity built to design and implement data-informed innovative solutions. I-team in the City of Skopje equipped with knowledge and expertise to serve as standing mechanism of Municipality's work on redesigning policies and services</p> <ul style="list-style-type: none"> • Learning activities are expected to result with: <ul style="list-style-type: none"> - 2 city administration staff members fully trained to run the Innovation lab - 50 employees trained (at basic level) to design and develop innovative public services and products - 10 employees trained (at advanced level) to form the City's I-team (innovation champions) that will drive the innovation agenda further • City of Skopje Innovation Framework (Programme for stimulating innovation among city administration) developed 	X	X	X	X	18,500
<p>Output 2: Do-It-Yourself guide on setting up a Social Innovation Lab as new governance model developed in ECIS with</p>	<p>Branding and equipping (refurbishment and furnishing) of the Lab (the space at the entrance of the City of Skopje premises)</p> <ul style="list-style-type: none"> - Call for the citizens to propose a name of the Lab - Call for interior design of the Lab - Branding and printing of branding materials 		X	X		3,500
<p>Output 2: Do-It-Yourself guide on setting up a Social Innovation Lab as new governance model developed in ECIS with</p>	<p>4. How-to guide for establishment of Innovation Labs' developed</p> <ul style="list-style-type: none"> • Toolkit's content outline designed • Toolkit developed in consultation with each of the countries 		X	X		8,500

<p>the contribution from the i-labs and relevant government partners (regional component of the project)</p> <p><i>Indicators:</i> toolkit accessible on multiple platforms <i>Baseline:</i> no formal guidance on setting up social innovation labs in ECIS (no ECIS countries features in major global reports on governmental innovation labs) <i>Targets:</i> toolkit produced</p> <p>Evidence (gender disaggregated) collected, impact of various Lab activities across each country monitored</p>	<p>5. Regional ECIS Public Sector Innovation Forum (hosted by Armenia CO)</p> <ul style="list-style-type: none"> Regional network of government innovation labs established Toolkit reviewed by a group of most prominent innovators Follow up actions for regional project agreed 	<p>X</p>	<p>3,500</p>								
<p>Organizational (project management) arrangements</p>	<p>Innovation and M&E Associate Individual contract – Junior Innovation Specialist Individual contracts: junior short-term until Dec '16: 1) digital engagement (IT skills) 2) community engagement and events management</p>	<table border="1"> <tr> <td>X</td> <td>X</td> <td>X</td> <td>X</td> </tr> <tr> <td></td> <td>X</td> <td>X</td> <td>X</td> </tr> </table>	X	X	X	X		X	X	X	<p>16,200</p>
X	X	X	X								
	X	X	X								
<p>TOTAL for 2016</p>			<p>70,000</p>								